

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
NOVEMBER 1, 2022**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on November 1, 2022 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Secretary Linda Eaton and eight persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

Chairman Holmes noted the following corrections to the October 4, 2022 meeting minutes:

- B.4. – Word in the last sentence to get “advise” should read “advice”.
- G.3. – The paragraph discussing the road widening. Change the following in the second sentence “the roadway” should read “Hillcrest Road” an addition to that sentence should read “and add an additional 5 foot to the Right-of-Way on Kopp Road.”
- J. Jon’s Report – September 9, 2022 attended “Bailey’s Open House” should read attended “a meeting at Bailey’s.”

Supervisor Miller noted the following addition to the October 4, 2022 meeting minutes:

- J. Emily’s Report – “September 13, 2022 toured the Amazon warehouse.”

The meeting minutes of October 4, 2022 were approved as corrected on a Brown/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS:

The October 2022 monthly financial reports were accepted on a Brown/Miller motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Layne Clark, Gordon L. Brown Associates and Robert Strausbaugh address the Board to Consider approval of a 3 Lot Final Subdivision plan for Applicant: Steven R. and Alice Ann Strausbaugh located at 1340 Roth’s Church Road. Jeff Shue Township Engineer advised the Board comments in his review letter of September 13, 2022 were addressed. The Jackson Township Planning Commission recommended approval of the 3 Lot Final Subdivision plan as well as approval of the applicant’s waiver requested.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

- The following waiver was requested:
 - Non-Building Waiver

The Board approved the requested waiver on a Miller/Brown motion. Motion carried 3-0.

The Board approved the 3 Lot Final Subdivision Plan on a Miller/Brown motion. Motion carried 3-0.

H. OLD BUSINESS:

There was no old business to discuss.

I. NEW BUSINESS:

1. The Board gave authorization to the staff to advertise bids for the Pavilion Enclosures at the Little Creek Community Park's pavilion on a Brown/Miller motion. Motion carried 3-0.
2. The Board adopted Resolution 05-22 to Transfer \$50,000 from the General Fund to the Capital Reserve Fund on a Brown/Miller motion. Motion carried 3-0.

J. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- October 11, 2022 attended the Spring Grove Ambulance Board meeting.
- October 25, 2022 attended the Spring Grove Regional Parks & Recreation Center Board meeting.
 - Emily presented a draft of an Intergovernmental Agreement that the municipalities will need to adopt with the "Y".
 - Spring Grove Regional Parks & Recreation will hold a presentation November 2, 2022 from 4 PM to 6PM in the auditorium located at 1472 Roth's Church Road to officially announce The Roth's Church Road Community Partnership project.
- The new manager for Spring Grove Borough is Zach Gulden.

Dave Brown reported the following:

- October 14, 2022 attended the Pumpkin Walk held at Little Creek Community Park.
- October 18, 2022 attended the Northern York County Regional Police Commission Board meeting.
- October 21, 2022 attended the Northern York County Regional Police Departments David Tome Benefit held at Little Creek Community Park.
- October 22, 2022 attended the Trolley Trail Pumpkin Walk held along the trail in the Seven Valleys area.

Jon Holmes reported the following:

- October 11, 2022 attended the Pennsylvania State Association of Township Supervisors (PSATS) 2022 Southcentral II Regional Forum held in Gettysburg.
- October 31, 2022 the York-Adams Tax Bureau quarterly meeting did not attend due to a prior commitment.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- Rezoned Briarwood property development.
 - The removable of the utility pole and grading at the employee entrance has been resolved and improved the site distance at this entrance.
 - A 10-year warrantee on the relocated roadway of Commerce Drive will be a formal agreement as part of the final bond reduction.
- Kern Minor Subdivision Plan.
 - Did not receive a follow through with plan. Applicant is scheduled to attend a staff meeting Tuesday, November 8, 2022.
- Oak Manor Final Subdivision Plan.
 - An agreement for the stormwater plan between the Developer/Homeowners Association and Jackson Township is needed to allow the Township to be the PennDOT permit applicant.

L. SOLICITOR'S REPORT:

Dave reported the following:

- The office of the Recorder of Deeds is offering a Title Lock program for all York County Homeowners. The program is "Records Notification Service". Sign up is "FREE" at the York County website, Recorder of Deeds, webpage. Dave recommends the letter from the office of Recorder of Deeds be placed in the next newsletter to announce the public service to all York County Homeowners.

M. MANAGER'S REPORT:

Manager Ford reported the following in addition to her written report:

- October 31, 2022 attended the York County Tax Collection Committee/York Adams Tax Bureau quarterly meeting.

N. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance.

The Board asked if Ray wanted approval to hire Hersh Enterprises to clean up the James Morgan (recently deceased) property located at 5067 Lincoln Highway West then put a lien on the property for the cost of clean-up. Solicitor Jones advised the Board he does not know who the lien needs to be served to. Lieutenant Anderson of Northern York County Regional Police Department said he would see if the police report of Mr. Morgan's accident had a next of kin listed.

O. EXECUTIVE SESSION:

A recess for an executive session to discuss a personnel issue was called for at 7:34 PM.

P. RECONVENE:

Chairman Holmes reconvened the meeting at PM.

Q. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 8:20 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary