

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

May 18, 2023

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members Joyce Sheridan, Mark Derr, and Geoffrey Woolfson. Also in Attendance were Authority Engineer Colin Cash, Plant Superintendent Matt Bollinger, and Treasurer Sally Bushey. Board Member John McDonald was absent. Administrator Flo Ford attended through teams. There was no one in the audience.

PUBLIC COMMENT: There was none.

APPROVAL OF MINUTES:

The minutes of the April 20, 2023 meeting were approved on a motion of Woolfson/Derr; motion carried 4-0.

ACCEPTANCE OF FINANCIAL REPORT:

The April Financial Report was accepted, and authorization was made to pay all due bills on the motion of Woolfson/Derr, motion carried 4-0.

OLD BUSINESS: There was none scheduled.

NEW BUSINESS:

- a. Application No. 3 to Kinsley Construction in the amount of \$60,141.73 was approved on a Derr/Woolfson motion for the Biosolids Storage Building Project; motion carried 4-0.
- b. On a Derr/Woolfson motion, approved change order # 1 to Kinsley for a credit to the Authority for the Biosolids Building contract in the amount of \$1,840.92; motion carried 4-0.
- c. On a Woolfson/Derr motion the staff was authorized to conduct an act 203 study (Tapping Fee Study at an estimated cost of \$6,000) and begin discussion of scheduling the Northern Interceptor Improvement Project; motion carried 4-0.

OTHER BUSINESS: There was none scheduled.

A. Plant Superintendent's Report: There were no questions on the Plant Superintendent's Report.

B. Engineer's Report: Colin reviewed his report for the Board. There were no questions.

C. Solicitor's Report. None Scheduled

D. Administrator's Report. Flo informed Authority members that the grant paperwork for the interceptor project was signed.

E. Chairman's Report. There was no report.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 6:30 PM.

Respectfully submitted,
Matthew Bollinger
Authority Superintendent