

**JACKSON TOWNSHIP, YORK COUNTY  
BOARD OF SUPERVISORS MINUTES  
MARCH 1, 2022**

**A. CALL TO ORDER:**

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on March 1, 2022 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Zoning Officer Ray Dietrich, Secretary Linda Eaton and eight persons in the audience.

**B. PRESENTATION/PUBLIC COMMENT:**

There were no public comments.

**C. APPROVAL OF MINUTES:**

The meeting minutes of February 1, 2022 were approved on a Miller/Brown motion. Motion carried 3-0.

**D. FINANCIAL REPORTS:**

The February 2022 monthly financial reports were accepted on a Brown/Miller motion. Motion carried 3-0.

**E. APPROVAL OF BILLS:**

All bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

**F. OPENING/AWARDING OF BIDS:**

The Township Building Sanitary Sewer/Storm Line replacement project bids were opened February 24, 2022. Manager Ford reviewed the bid results and recommended the low bid for the Board's approval. On a Miller/Brown motion, carried 3-0, the low bid was awarded to H & H General Excavating, Incorporated (\$77,000.00).

**G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:**

1. The (3 Lot) Final Subdivision plan for Applicant: Michael A. & Janice E. Kern was given conditional approval pending outside agency approval for the planning module and all administrative issues be in compliance with the engineer's review letter of January 6, 2022 on a Miller/Brown motion. Motion carried 3-0. The Planning Module submitted to the Pennsylvania Department of Environmental Protection was approved on a Brown/Miller motion. Motion carried 3-0.
2. The Applicant: Pappus House addressed the Board to consider approval of a Final Land Development plan for Pappus House located at 66 Big Mount Road. Jeff Shue Township Engineer advised the Board comments in his review letter of February 14, 2022 were addressed with the exception of administrative issues. The Jackson Township Planning Commission recommended approval of the Final Land Development plan as well as approval of the applicant's waivers requested.

**G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued**

2. a. The following waivers were requested:
  - Section 113-29.A.1 – Preliminary Plan
  - Section 113-61.E – Parking Area Landscaping
  - Section 113-71-B1.a – Erosion Control

The Board approved the requested waivers on a Brown/Miller motion. Motion carried 3-0.

The Board approved the Final Land Development Plan on a Brown/Miller motion. Motion carried 3-0.

**H. OLD BUSINESS:**

Joel Washok of Penn Waste presented the Board with route documentation for services rendered during January and February 2022. Joel informed the Board an illegal dumping site was discovered at the end of a private lane. The Northern York County Regional Police were contacted and notified the individual dumping illegally.

**I. NEW BUSINESS:**

1. Fire Chief Dunham asked the Board to consider revising Chapter 50 of the Burning Ordinance to clarify an Agricultural Burning Exemption. Chief Dunham requested the following:
  - Chapter 50-5D – Define occupational uses.
  - Add that a permit must be obtained for burning to include the Fire Chiefs approval.
  - Chapter 50-8A – Update the enforcement authority to include the Fire Chief.

The Board authorized Solicitor Jones and the staff to draft an update to Chapter 50 of the Burning Ordinance. The draft will be presented at the April meeting.

2. The Board gave authorization to C.S. Davidson to advertise bids for the following 2022 road materials and equipment rental contracts on a Brown/Miller motion. Motion carried 3-0.
  - MS-963 – Contract No. 1 – Crushed Aggregate (stone).
  - MS-963 – Contract No. 2 – Bituminous Paving (asphalt).
  - MS-970 – Contract No. 3 – Equipment Rental (paving).
3. Resolution 01-22 authorizing the Manager to sign the Lease Purchase Agreement (4 years) for the Toro Greens Mower for the Little Creek Golf Course was adopted on a Brown/Miller motion. Motion carried 3-0.
4. Resolution 02-22 a requirement of the Sneeringer Subdivision Planning Module, Component 4A was adopted on a Miller/Brown motion. Motion carried 3-0.

**J. SUPERVISOR'S REPORTS:**

Emily Miller reported the following:

- The Spring Grove Ambulance Board will include a representative from Heidelberg Township. Heidelberg pays for the gasoline expense of the ambulance.
- The Roth's Church Road Community Partnership project is waiting for approval from the Spring Grove Area School District Board to move forward.

**J. SUPERVISOR'S REPORTS: Continued**

Emily Miller: Continued

- April 8, 2022 the Spring Grove Regional Parks & Recreation Center Food Truck event will be held at the Little Creek Community Park.

Dave Brown reported the following:

- February 15, 2022 attended the Northern York County Regional Police Board of Commissioners meeting.
- February 24, 2022 attended the following meetings:
  1. Windy Hill Senior Center marketing committee.
  2. Stock & Leader Municipal 101 seminar.
- March 1, 2022 attended the Windy Hill Senior Center executive meeting:
- March 21, 2022 plans to attend the forum presentation of the Roth's Church Road Community Partnership project that will be located at 1472 Roth's Church Road. Forum is scheduled to begin at 6:00 PM.
- March 31, 2022 Windy Hill's Wellness Fair has 32 vendors to date.
- April 8, 2022 Windy Hill's Food Truck Event which will be held at Little Creek Community Park.
- May 6, 2022 is the annual "Give Local York" event.

Jon Holmes reported the following:

- February 8, 2022 attended the Spring Grove Area Scholarship Fund (SGASF) meeting. The 2022 presentation of awards will be held at the Spring Grove Area High School.
- February 23, 2022 attended the York County Economic Alliance Breakfast meeting.
- February 24, 2022 attended the following meetings:
  1. Harrisburg Area Community College Breakfast meeting.
  2. Stock & Leader Municipal 101 seminar.

Jon had photos of tractor trailer ruts in yards along short and pine roads as well as mailboxes that were hit. According to Chief Dunham there was an accident on Route 234. Upon arrival of the fire police traffic was re-routed onto Short Road.

**K. ENGINEER'S REPORT:**

Jeff highlighted the following from his written report:

- Pedestrian road crossing (Route 116) at Little Creek Community Park. According to PennDOT this crossing would be designated as a mid-block crossing. Jeff suggested a site meeting with PennDOT representative be scheduled to discuss the issue. The most logical place to designate the crossing would be at the old bowling alley property west of the Little Creek clubhouse.
- Dolomite Drive sinkhole. Jeff, public works crew and Jason Yohe inspected the street settlement concern February 22, 2022. The street was repaired March 1, 2022.
- The rezoned Briarwood property development continues to move forward. Approval from PADEP for sanitary improvements has not been received. Developer was told if they continue it will be at their own risk.

**L. SOLICITOR'S REPORT:**

Dave reported the following:

- The Stock & Leader Municipal 101 Seminar was held February 24, 2022.
- The advertising for the Sprengle rezoning ordinance hearing scheduled for the April 5, 2022 meeting was completed.

**M. MANAGER'S REPORT:**

Manager Ford highlighted the following from her written report:

- The third grant to pay for the Phase 2 Little Creek Stream Restoration will come from the York County Stormwater Consortium. Flo has applied for the grant that will include the remainder of the construction and all engineering cost for this project.
- Flo continues to work with FEMA and PEMA to receive funding for the damage due by Tropical Storm Ida in September 2021. A site inspection is scheduled for March 2, 2022.
- Flo is working on submitting a grant request for the Sewer Authority to the Commonwealth Financing Authority in the amount of \$731,136 from the Local Share Assessment (Commonwealth wide) for the Sanitary Sewer Interceptor Project at the Wastewater Treatment Plant. The due date for the grant is March 15, 2022.

**N. ZONING OFFICER'S REPORT:**

Ray had nothing to add to his written report.

**O. EXECUTIVE SESSION:**

A recess for an executive session to discuss legal matters/advise was called for at 8:12 PM.

**P. RECONVENE:**

Chairman Holmes reconvened the meeting at 9:11 PM

**Q. ADJOURNMENT:**

With no further business to transact, Chairman Holmes adjourned the meeting at 9:12 PM.

Respectfully submitted,

*Linda A. Eaton*

Linda A. Eaton, Secretary