

JACKSON TOWNSHIP SEWER AUTHORITY

MEETING MINUTES

MARCH 16, 2023

CALL TO ORDER:

Chairman Snyder called the meeting to order at 6:00 P.M. and led in the pledge to the Flag. In attendance were Authority members Steve Hudgins, and John McDonald. Authority Engineer Colin Cash, Plant Superintendent Matt Bollinger, Treasurer, Sally Bushey and Administrator, Flo Ford. Board Members Joyce Sheridan and Geoffrey Woolfson were absent. There was no one in the audience.

PUBLIC COMMENT:

There was none.

APPROVAL OF MINUTES:

The minutes of the February 16, 2023 meeting were approved on a motion of McDonald/Hudgins; motion carried 3-0.

ACCEPTANCE OF FINANCIAL REPORT:

The February Financial Report was accepted, and authorization was made to pay all due bills on the motion of McDonald/Hudgins, motion carried 3-0.

OLD BUSINESS: There was none scheduled.

NEW BUSINESS:

- a. The Board regretfully accepted the resignation effective after this evening's meeting of Steve Hudgins from the Board and thanked him for his seven years of service.
- b. Administrator Flo Ford informed the Board of the Supervisors Appointment of mark Derr to the Sewer Authority, effective April to fulfill Steve Hudgins term.
- c. A motion was made to approve Pay App. No. 1 to Kinsley Construction in the amount of \$21,367.86 for the Biosolids Storage Building Project by McDonald/Hudgins, motion carries 3-0.
- d. A motion was made to approve the Chapter 94 Report and authorize the Authority's Engineer, Colin Cash to submit it to DEP by McDonald/Hudgins, motion carries 3-0.

OTHER BUSINESS: There was none scheduled.

A. Plant Superintendent's Report: There were no questions on the Plant Superintendent's Report.

B. Engineer's Report: Colin reviewed his report for the Board. There were no questions.

C. Solicitor's Report. None Scheduled

D. Administrator's Report. The Administrator was happy to announce that the LSA Grant that was submitted 13 months ago was awarded for the Interceptor Project. The Authority was awarded \$731,136.00. Our share towards the project will be \$129,024.00. Our funding will be broken down into \$81,000.00 of remaining Bond money and \$48,024 from the Capital Reserve fund. Flo thanked Colin Cash and CS Davidson for their work on this grant with her. We will begin putting the bid specs together for the project.

Flo also informed the Board that the Superintendent and the operators will be attending the Wastewater Conference in State College and that she will be filling in at the lab. Colby created a great guidebook and we should have no problems.

E. Chairman's Report. There was no report.

EXECUTIVE SESSION: There was none.

ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 6:15 PM.

Respectfully submitted,
Flo Ford
Authority Administrator