

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
FEBRUARY 1, 2022**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on February 1, 2022 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Treasurer Sally Bushey, Secretary Linda Eaton and five persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

Joel Washok of Penn Waste was present to address the Board on the trash collection challenges they have encountered during January 2022. Beginning March 1, 2022 Penn Waste will begin to enforce the following:

- Residents that pay for the bag option. Only orange bags will be picked up.
- Residents that pay for the weekly service. Must place all garbage and recycling in carts that were provided.

C. APPROVAL OF MINUTES:

The meeting minutes of January 3, 2022 were approved on a Brown/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS:

The January 2022 monthly financial reports were accepted on a Miller/Brown motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Miller motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

The (1 Lot) Subdivision/Non-Building Waiver plan for Applicant: Terry and Rebecca Swift were approved on a Brown/Miller motion. Motion carried 3-0.

H. OLD BUSINESS:

There was no old business to discuss.

I. NEW BUSINESS:

1. The Board authorized Manager Ford to sign the Generator Maintenance Agreement with Winter Engine for the Township's generator on a Miller/Brown motion. Motion carried 3-0.

I. NEW BUSINESS: Continued

2. The Board authorized Manager Ford to sign the Premium Only Plan documents for the employee contribution to the premium costs of the health insurance, and AFLAC on a Brown/Miller motion. Motion carried 3-0.
3. The Board authorized Manager Ford to advertise the Bids for the Sanitary Sewer Line Replacement at the Township Building on a Miller/Brown motion. Motion carried 3-0. Contract to be awarded at the March monthly meeting of the Board of Supervisors.
4. The Board approved the following items with Spring Grove Parks and Recreation on a Brown/Miller motion. Motion carried 3-0:
 - a. Opening Day for the Little Creek Golf Course – April 4, 2022.
 - b. Clubhouse Hours of Operation at the Golf Course: April – May (8am to 5pm); June – August (8am to 6pm); September – October (9am to 4pm). During inclement weather the clubhouse will be closed.
 - c. Little Creek Golf Course Fee Schedule for 2022.
 - d. The Golf Course Management Agreement with the Spring Grove Regional Parks & Recreation Center (SGRPRC) for 2022.
5. Cheryl Sprenkle submitted a request to the Board for consideration of changing two tracts of land totaling 36.5 acres located at 1375 Sprenkle Road from (AP) Agricultural Protection Zone to (V) Village Zone. The Board has given permission for the applicants to proceed with the rezoning process on a Miller/Brown motion. Motion carried 3-0. The hearing is scheduled for April 5, 2022 at 7:00 PM.

J. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- A survey pertaining to the “Y” was sent. Emily asked the board members to participate in this survey. A special meeting with the SGRPRC will be held at a later date.
- Emily was not at the last ambulance meeting due to a prior commitment with the Girl Scouts.

Dave Brown reported the following:

- January 4, 2022 the Windy Hill Senior Center board meeting was held. Dave did not attend due to knee surgery.
 - January 18, 2022 attended the Northern York County Regional Police Board of Commissioners meeting.
 - January 24, 2022 attended the Windy Hill Senior Center executive board meeting.
 - January 27, 2022 attended the Windy Hill Senior Center marketing committee meeting.
- The following are upcoming Windy Hill Senior Center events:
1. Vendor Fair scheduled for March 31, 2022.
 2. Food Truck scheduled for April 8, 2022.
 3. Yard Sale scheduled for April 10, 2022.

J. SUPERVISOR'S REPORTS: Continued

Jon Holmes reported the following:

- January 11, 2022 attended the Spring Grove Area Scholarship Fund (SGASF) meeting. Jon's term on the SGASF board will end June 2022.
- January 20, 2022 attended a PSATS webinar Virtual Town Halls on the U.S. Treasury's final rule for the American Rescue Plan funding.
- January 31, 2022 attended the York Adams Tax Bureau/York County Tax Collection Committee meeting.

K. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- Pedestrian road crossing (Route 116) at Little Creek Community Park. Jeff is working on compiling concept designs and cost estimates.
- Two culvert replacements:
 1. Moul Road – DEP permitting and PennDOT's structural adequacy was submitted end of 2021 with an expected approval to allow for 2022 construction.
 2. Sprenkle Road – DEP permitting and PennDOT's structural adequacy to be submitted during 2022 with an expected approval to allow for 2023 construction.
- The meeting with West Manchester Township (WMT) staff pertaining to their anticipated sewer needs to be directed into the Jackson Township Sewer Authority (JTSA) system was a productive meeting. Jeff informed the Board WMT staff will continue to work with JTSA.

L. SOLICITOR'S REPORT:

Dave reported the following:

- The one-year Developers Agreement for the N.P. Briarwood, LLC Fulfillment Center is completed and ready for the Board members to sign.
- Dave is reviewing a Finance Agreement with TORO for the mower that was budgeted for the Little Creek Golf Course.
- Stock & Leader will be holding a Municipal 101 Seminar February 24, 2022.

M. MANAGER'S REPORT:

Manager Ford highlighted the following from her written report:

- ARPA Funds – Flo would like to set-up a workshop in the Spring of 2022 to discuss allocation of the ARPA funds.
- Jeff highlighted the WMT sewer needs under this report.
- The third grant to pay for the Phase 2 Little Creek Stream Restoration will come from the York County Stormwater Consortium. Flo is in the process of completing documents needed to receive funding for the remaining amount due on this project.
- Flo continues to work with FEMA and PEMA to receive funding for the damage due by Tropical Storm Ida in September 2021.
- A letter from Jackson Township to PennDot is needed to confirm that we will not need a Highway Occupancy Permit for a realignment of the intersection at Route 234 and Bowman Road. The Board authorized Manager Ford to send the letter on a Miller/Brown motion. Motion carried 3-0.

N. EXECUTIVE SESSION:

A recess for an executive session to discuss personnel matters was called for at 8:09 PM.

O. RECONVENE:

Chairman Holmes reconvened the meeting at 9:20 PM

P. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 9:21 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary